

Milo-Grogan Area Commission Proposed By-Law changes

April 10, 2022

Article III: Milo-Grogan Area Citizens

The current by-laws states: A Milo-Grogan Area Citizen is any person who lives, owns a business, or owns property in the Milo-Grogan District, herein referred to as a “MGA Citizen.”

Proposed amendment to the above by-law to state:

A Milo-Grogan Area Citizen is any person who resides in the Milo-Grogan Area, herein referred to as a “MGA Citizen.” A Commissioner shall maintain his or her residency in the Milo-Grogan community. Failure to maintain such residency shall constitute resignation from the Commission. *A grandfather clause exempts any person serving as a Milo-Grogan Area Commissioner before the passing of this amendment to fulfill his/her current term.

Article V Section 1: Commissioners

The current by-law states:

Commissioners: There shall be eleven (11) Commissioners on the Commission. Each Commissioner shall be an MGA Citizen for a minimum of one (1) year, be duly appointed by the Mayor with the concurrence of Council as specified in C.C. 3109 and serve without compensation. No Citizen shall serve as a Commissioner if there is any association with a Community Development Corporation operating in the Milo-Grogan community but not in collaboration with the Area Commission.

Proposed amendment to the above by-law Article V Section 1 to state:

There shall be eleven (11) Commissioners on the Commission. Each Commissioner shall be an MGA Citizen for a minimum of three (3) years, be actively involved in the Commission for one (1) year, be duly appointed by the Mayor with the concurrence of Council as specified in C.C. 3109 and serve without compensation. No Citizen shall serve as a Commissioner if there is any association with a Community Development Corporation operating in the Milo Grogan community but not in collaboration with the Area Commission, **nor shall any MGA Citizen serve as a Commissioner if they hold a conflict of interest in any activity or business including but not limited to property development.

Article V Section 4: Disqualification

The current by-law states:

Disqualification: Commissioners shall maintain their MGA Citizenship. Failure of a Commissioner to maintain his or her MGA Citizenship shall be reported immediately to the Secretary and shall be deemed a resignation. The Secretary shall send a letter to the

Mayor, the Secretary shall notify the City Clerk and the Department of Development of the removal of the Commissioner.

Proposed amendment to the above by-law Article V Section 4 to state:

Disqualification: Commissioners shall adhere to requirements set forth in Article V Section 1 for Commissioners. Failure to do so shall constitute resignation from the Commission. The Secretary shall send a letter to the Mayor, the Secretary shall notify the City Clerk and the Department of Development of the removal of the Commissioner.

Article VI Officers Section 4: Treasurer

The current by-law states:

The Treasurer shall receive all monies and approve all payments with approval of the Commission in accordance with the annual budget; maintain an accounting of all city funds expended; prepare a quarterly financial report, which is to be distributed to all Commissioners; prepare and present an annual budget for the Commission; and in the absence of the Chairperson, the Vice-Chairperson and the Secretary, call the meeting order and preside or at his/her discretion nominate a Chairperson Pro Tempore.

Proposed amendment to the above by-law Article VI Section to state:

The Treasurer shall receive all monies and approve all payments with approval of the Commission in accordance with the annual budget; maintain an accounting of all city funds expended; prepare a quarterly financial report, which is to be distributed to all Commissioners; prepare and present an annual budget for the Commission; and in the absence of the Chairperson, the Vice-Chairperson and the Secretary, call the meeting order and preside or at his/her discretion nominate a Chairperson Pro Tempore.

The Treasurer must attend annual fiscal training provided by the Department of Neighborhoods to hold and maintain this position. Failure to attend such training shall constitute resignation as Treasurer.

Article VII Section 1: Meetings

The current by-law states:

1. Regular Meetings of the Commission shall be held at 7:00 p.m., on the second (2nd) Tuesday of each month. Each meeting shall be held in the Commission Area in an appropriate, large room convenient for Commissioners and the public and chosen by the Commission as its regular meeting place. Changes in meeting location and/or time may be directed by majority vote of the Commission and specified at least fifteen (15) days prior to the meeting. Notice of the meeting with an agenda shall be published in the City Bulletin prior to changing the meeting time or location. Written minutes must be prepared for each meeting. Minutes of the prior Regular Meeting must be distributed before

convening each Commission meeting.

Proposed amendment to the above by-law Article VII Section 1 to state:

1. Regular Meetings of the Commission shall be held at **6:30 p.m.** on the second (2nd) Tuesday of each month. Each meeting shall be held in the Commission Area in an appropriate, large room convenient for Commissioners and the public and chosen by the Commission as its regular meeting place. Changes in meeting location and/or time may be directed by majority vote of the Commission and specified at least **seven (7) days** prior to the meeting. Notice of the meeting ~~with an agenda~~ shall be published in the City Bulletin prior to changing the meeting time or location. Written minutes must be prepared for each meeting. **Minutes of the prior Regular Meeting must be distributed to Commissioners for review 24 hours before convening each Commission meeting.**

Article VII Section 2 & 8 : Meetings

The current by-law states:

2. The Annual Meeting shall be the Regular Meeting in **November** at which time new Commissioners will be seated, Commissioners may be asked to serve past term, new officers will be elected and annual reports will be received from Officers and committees.

Proposed amendment to the above by-law Article VII Section 2 to state:

2. The Annual Meeting shall be the Regular Meeting in **January** at which time new Commissioners will be seated, Commissioners may be asked to serve past term, new officers will be elected, and annual reports will be received from Officers and committees.

The current by-law states:

8. (f) As a reminder, agenda items must be submitted to the Secretary prior to or on the last Monday of each month at the Executive Meeting for consideration and placement on the next Regular Meeting's agenda.

Proposed amendment to the above by-law Article VII Section 8 subsection f to state:

8. (f) As a reminder, agenda items must be submitted to the Secretary prior to or on the last Monday of each month at the Executive Meeting for consideration and placement on the next Regular Meeting's agenda. **All presentations, zoning, variance, graphics, special permit applications and demolition requests, paperwork are due 30 days in advance of being added to the Commission meeting agenda. The only exception would be with the approval of the Commission Chair for time sensitive cases and room on the agenda. All requests for exception to the 30 day guideline must be submitted to the Milo-Grogan Area Commissions general email for consideration.**