

NORTHEAST AREA COMMISSION

MAY 17, 2023 SPECIAL MEETING MINUTES

NORTHEAST AREA COMMISSIONERS ROLL CALL

Karen Rogers, Chair (Cumberland Ridge) = Present
Elenora Moore, Zoning Chair (Arlington Park I) = Present
Karen Brown (Brunswick Estates) = Present
Sandra Chapple (At Large) = Present
Brad Davis (Bridgeview) = Absent Excused
Antwan Horston (Arlington Park II) = Absent Unexcused
Nicole Horston (At Large) = Absent Unexcused
Chanel McDougle-Yakubu (Walnut Creek) = Absent Excused
Dr. Dimaris Medina-Cortes (At Large) = Present
Rosaline Mbae (At Large) = Present
Kawther Musa (Framingham) = Absent Unexcused

Meeting was called to order at 6:03 pm by Chair Rogers. Commissioner Chapple conducted roll call and confirmed a quorum present to conduct business at today's meeting.

Meeting Agenda Approval/Amendments (May 17, 2023)

- Chair Rogers added approval of the Memorandum of Understanding for 2023-2024 and 2024-2025 be added to New Business on today's agenda
- Commissioner Moore made a motion to approve today's agenda with amendments stated by Chair Rogers (MOU 2023-2024 and 2024-2025). Commissioner Medina-Cortes seconded the motion. Motion passed by unanimous approval

Meeting Minutes Approval/Amendments (April 6, 2023)

- Commissioner Medina-Cortes made a motion to approve the April 5, 2023 meeting minutes. Commissioner Moore seconded the motion. Motion passed by unanimous approval

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Treasurer's Financial Report (April, 2023) – Informational Only

Opening Balance & Dates	Transaction Type	Payee	Transaction Description	Balances
April Beginning Balance	-	-	-	\$2,303.49
4/13/2023	Commissioner Shirts	Designers Outpost	Event Marketing	\$272.27
4/25/2023	Commissioner Shirts	Designers Outpost	Event Marketing	\$272.27
4/30/2023	NAC Supplies	Amazon	Receipt Book / 2 Microphones / 4 Mic Holders / Magnetic Name Badges for each Commissioner / Name Plates for Commissioners Karen Brown and Rosaline Mbae / 2 Printer Toners	\$550.32
April + Year Ending Balance				\$1,208.63

- Commissioner Medina-Cortes made a motion to approve the April, 2023 Treasurer's Report. Commissioner Brown seconded the motion. Motion passed by unanimous approval

Zoning and Variance Update – Commissioner Moore, Zoning Chair

- CV23-023 3245 Morse Road, Cols., OH 43224:
 - Variance: requesting that the minimum number of parking spaces required be Reduced from ninety spaces to twenty spaces for sixty dwelling units (Representative Atty. David Perry)
- Commissioner Brown made a motion to approve this Zoning and Variance. Commissioner Medina-Cortes seconded the motion. Motion passed by unanimous vote

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Old Business/Commissioner Announcements (Chair Rogers)

- Election Update:
 - Commissioner Moore referenced the NEAC Website for updated information on the 2023 NEAC Elections (candidate packet, flyers and deadline dates). Updated postings will commence weekly relative to the election process.
 - Commissioner candidates will need to complete the packet and obtain signatures from area constituents
 - Existing Commissioners who wish to retain their seats should update their Bio's within the packet and answer questions relative to their accomplishments during their current term, as well as state their goals during the upcoming term
 - Existing Commissioners who are unopposed; will retain their seat for another 3 year term
- Mobile Home Park Updates:
 - Commissioner Medina-Cortes reviewed last month's meeting content
 - There are 2 new members on the Mobile Home Committee
 - Training will be provided to Mobile Home Committee Members for guidance on conducting meetings (e.g. making motions and seconds, voting process, etc.)
 - Created a Mobile Home Park Facebook page

New Business/Commissioner Announcements

- 2023 National Night Out Discussion:
 - Commissioner Karen Brown made a motion to hold this event on August 1, 2023. Commissioner Medina-Cortes seconded the motion. Motion passed by unanimous vote
- Memorandum of Understanding:
 - 2023-2024: Commissioner Moore made a motion to approve the MOU for 2023-2024. Commissioner Medina-Cortes seconded the motion. Motion passed by unanimous vote

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New Business/Commissioner Announcements

- Memorandum of Understanding (cont'd)
 - 2024-2025: Commissioner Moore made a motion to approve the MOU for 2024-2025. Commissioners Brown and Medina-Cortes both seconded the motion. Motion passed by unanimous vote

Commissioner updates/Training Reminders:

- District Reports/Concerns:
 - Commissioner Brown expressed concern about a resident parking her commercial vehicle in her driveway and parking cars in the grass across the street from her property
- Upcoming Commissioner Training/Events:
 - Commissioner Networking Event on May 31, 2023 (6 pm) at the East Market
 - Trauma Response Civic Leadership on June 14, 2023 (6-7:30pm by Webex)

Public Comments (None)

Meeting adjourned at 7:35pm.